

DIY Cornice Kits

Instructions for the Cosmopolitan Cornice

Assemble...

1. Measure the window that you will be decorating and add at least 1" for each side. Add more depending on your preference.
2. Mark the piece that needs to be cut with a marker or pen. Using a tip off knife, hacksaw blade, or serrated knife cut the foam extension pieces at your desired width. Place a piece of aluminum foil on the rough edge and tap it with a standard clothes iron that is set to low until smooth again.
3. Using a full size low temperature glue gun and dual temperature glue sticks glue your Styrofoam pieces together to assemble your cornice. Make sure the tuck grooves are aligned and are on the back of the cornice. Allow glue to set for 15 minutes before working with the cornice.

Decorate...

Watch instructional video for decorating tips at <https://youtu.be/nfWMYWHkYGI>. The video is designed for the Avalon yet is similar to the Cosmopolitan for assembling, decorating, and hanging.

4. Cut your fabric for your front rail according to the width chart below. The length should be at least:
 - a. For 5" brackets: Inside cornice measurement + 27"
 - b. For 3" brackets: Inside cornice measurement + 23"

Cosmopolitan Cornice Drop	Front Rail Width	Thick Fabric Width	Thin Fabric Width
9" Drop	17 ½ inches	19 ½ inches	20 ½ inches
12" Drop	19 ½ inches	21 ½ inches	22 ½ inches
15" Drop	23 ¾ inches	25 ¾ inches	26 ¾ inches

Example:

A 48" cornice plus 27" (for 5" end caps) is 75" of fabric and if it is a 15" height cornice the (thick) fabric will measure 75" by 25 3/4"



5. Lay your fabric lengthwise on your work surface face down. Place your cornice on top of your fabric, positioning the cornice so that the cornice is centered on the fabric



6. Re-verify that your cornice is positioned properly as described in Step 5, and that there is enough fabric at each end of the cornice to cover the End Cap, with at least 1" of fabric to tuck under where the End Cap rests against the wall.



8. Tuck the fabric into the tuck groove on the cornice.



9. Repeat steps 7 and 8 for bottom side. Both top and bottom should be tucked in securely.



- 10.** Fold the fabric around the end caps. Fold the fabric over the top of the cornice and cut a slit to the inside of the end cap right along the backside of the cornice.



- 11.** Cut off the entire flap except 1/4".



- 12.** Fold the fabric over making a mitered corner. Tuck the fabric into the tuck groove on the end caps. At this time you will need to fold the excess material under creating a clean line on the part of the end cap that will be against the wall.

- 13.** Repeat step 10, 11, and 12 for the opposite end of the cornice, and both ends on the bottom of the cornice.



- 14.** To decorate the back of the cornice simply measure the distance between the back tuck grooves and add 2". The additional 2" is used to tuck the fabric in the groove. Then measure the inside width of the cornice inside of the returns and cut straight lines on both ends or fold over. If you fold over add 1" per side to fold over. Tuck the fabric in the grooves. Do the same for both of the inside returns. Congratulations, your cornice is decorated!

Hang...

15. To mount each hardware brackets, use the two wall anchors and two screws included. After determining the appropriate placement for the hardware based on the desired height and width of the cornice, mark the wall through the slot where you will place the two anchors and screws. Drill holes, tap in anchors, screw in the top screw, leaving 1/16" between the head of the screw and the wall/anchor. Set the bracket onto the screw, lower the bracket in place, and then tighten the screw. Insert and tighten the lower screw.

16. Hanging Your Cornice – Push the cornice onto the bracket using the top tuck groove that you tucked your fabric into. It is running horizontally along the top back of the cornice. If the cornice is not quite centered on the window re-insert the bracket flange in the tuck groove to center the entire cornice on the window.

PLEASE SEND YOUR BEFORE AND AFTER PICTURES TO service@diycornicekits.com